



SERVICE LEARNING REQUIREMENTS

The Fullerton College Service Learning Program is designed to provide recognition to those students who contribute valuable time and effort to help others. Students providing volunteer services to an organization in our community during the 2015 / 2016 school year are eligible to receive a Certificate of Achievement from Fullerton College in one of the following levels:

<u>Recognition Level</u>	<u>Number of Hours of Volunteer Service</u>
Letter of Recognition	Minimum of 20 Hours
“Bronze” Level Certificate & Letter of Recognition	100 to 174 Hours
“Silver” Level Certificate & Letter of Recognition	175 to 219 Hours
“Gold” Level Certificate & Letter of Recognition	220 or more Hours

Service Learning Hours can be acquired in the following ways:

- Serving in a non-profit organization
- Associated Students Leadership or Inter-Club Council Leadership
- Honors, Tap or Puente

You will be required to fill out and submit to the Office of Special Programs the forms that are included in this packet at the designated times. You will also be required to submit a Reflection Paper (essay). If you are required to write a Service Learning essay as part of a course you are taking, you may submit that as your reflection paper.

The Reflection Paper must be a minimum of one page (typed/double spaced) and needs to include the following:

- Describe the organization or agency at which you served, including its mission/goals, and the people with whom you worked.
- Provide a summary/description of the service/work you provided.
- What has this experience meant to you? Has it changed the way you think about your community and the needs of its residents?
- How has this experience impacted your life, your college learning experience, and the way you view the world? Do you plan to continue doing community service?
- How did you utilize your academic course knowledge with your service?
- Share any stories, personal insight or comments that you feel would help others to better understand the importance of being involved and contributing valuable time to help the world around you.

You will need to complete the American Association of Community Colleges (AACC) **Student Survey** which is included in this packet. This will help us provide the services and assistance to students as they work toward academic and personal goals.

BEFORE YOU START:

1. Submit the Assumption of Risk form to the Office of Special Programs *prior to* the start of any volunteer work.
2. Service hours must be completed at a non-profit agency/organization. If you are unsure about the non-profit status, please verify with the Director of the Office of Special Programs.
3. If you will be volunteering at more than one organization, you must submit separate forms for each organization with whom you volunteer. However, only one (1) Reflection Paper is required per semester.

DUE DATE FOR SUBMITTING PACKET:

Completed packets are due in the Office of Special Programs NO LATER THAN the last day of the semester (May 27, 2016) and must be submitted in person. No exceptions.



STUDENT INFORMATION

Student name: _____ Student ID: _____

Telephone (cell): _____ Home Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Major: _____

ASSUMPTION OF RISK

The undersigned, being over the age of eighteen years or in the capacity of legal guardian for the person identified below, does hereby acknowledge that there may be risks of physical harm and injury inherent in service activities, including, but not limited to, working with people, participating in sports and recreational activities, cleaning and maintenance projects, preparing and serving food, other service activities, and in transportation to and from service work sites. As partial consideration of being allowed to participate in this activity associated with Fullerton College and the North Orange County Community College District, I hereby assume all risk inherent in the travel activity and connected activities and hereby knowingly and intentionally waive any and all claims of connected activities and hereby knowingly and intentionally waive any and all claims of any kind or nature against such institutions which may arise out of this activity.

I specifically acknowledge that in performing these activities, I am doing so in the status of a server/volunteer of the service that I choose, and not a server/volunteer, employee, or agent of Fullerton College or North Orange County Community College District. I further waive any and all claims which may arise from such service activities, acknowledge that worker’s compensation benefits are not extended to me in my capacity as a server/volunteer and hold Fullerton College and North Orange County Community College District harmless from any negligent acts of others. I further state that I am not a full-time employee of North Orange County Community College District.

I specifically grant this waiver of claims for myself and/or on my behalf of my ward identified below and will indemnify and hold harmless such institutions and individuals from any claims.

Executed this _____ day of _____, 20__ on behalf of myself, my heirs, devisees, legatees and estate and on behalf of my legal ward named: _____ (____).
Student under 18 years of age *Age*

Legal printed name

Signature

EMERGENCY CONTACT INFORMATION

In the event of an emergency, please contact:

Name: _____ Phone: _____

“Connecting the Classroom to the Community”



STUDENT INFORMATION

Student name: _____ Student ID: _____

Telephone (cell): _____ Home Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Major: _____

AGENCY PLACEMENT INFORMATION

Agency / Site Name: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Agency / Site Supervisor: _____ Phone: _____

Start Date: _____ End Date: _____

Duties performed at site: _____

Student Learning Objectives (What did you learn through this experience?) _____

Student Signature: _____ Date: _____



STUDENT SURVEY

PLEASE PRINT

Student name: _____ Student ID: _____

Course Number (e.g. ENGL 100): _____

Course Title (e.g. College Writing): _____

CRN: _____

4 = Strongly Agree 3 = Agree 2 = Disagree 1 = Strongly Disagree

- | | | | | | |
|-----|--|---|---|---|---|
| 1. | I have a good understanding of the needs and problems facing the community in which I live. | 4 | 3 | 2 | 1 |
| 2. | Many of society's problems can be solved if everyone works together. | 4 | 3 | 2 | 1 |
| 3. | I have a responsibility to serve my community. | 4 | 3 | 2 | 1 |
| 4. | I probably will not volunteer or participate in the community after this course ends. | 4 | 3 | 2 | 1 |
| 5. | The idea of combining course work with service to the community should be practiced in more courses at this college. | 4 | 3 | 2 | 1 |
| 6. | I plan to enroll in more courses that offer service learning. | 4 | 3 | 2 | 1 |
| 7. | The service I did through this course was not at all beneficial to the community. | 4 | 3 | 2 | 1 |
| 8. | The service aspect of this course made me aware of some of my own biases and/or prejudices. | 4 | 3 | 2 | 1 |
| 9. | The service aspect of this course showed me how I can become more involved in my community. | 4 | 3 | 2 | 1 |
| 10. | The service aspect of this course helped me to understand better the lectures and readings required for this course. | 4 | 3 | 2 | 1 |
| 11. | As a result of my service learning experience, I have a better understanding of my role as a citizen. | 4 | 3 | 2 | 1 |
| 12. | As a result of my service learning experience, I would encourage other students to take courses that offer service learning. | 4 | 3 | 2 | 1 |